

## RISK ASSESSMENT

<b>Activity:</b>	Youth Club Open Access Session
------------------	--------------------------------

<b>Local Hospital with A&amp;E</b>	<b>Location:</b>	<b>Nature of Group:</b>	<b>Undertaken by:</b>	<b>Date Completed:</b>
Bradford Royal Infirmary	Area around the Estate or Centre Building	Mixed group aged 11-16years	Colin M Cosgrove	20/07/2023

RISK What can go wrong?	WHO is at Risk:	CONTROL What can be done about it?
Safety of all Young people, staff, workers and other users of the building	Workers, Volunteers, Young People, Public, Other Groups	All council workers and volunteers to be employed or registered with council. Workers to work in pairs at all times. Group to have clear boundaries and consequences. Young people Identified as having specific issues to have a risk assessment.
Staff, worker and volunteers Safety	Workers, Volunteers, Young People, Public, Other Groups	Workers to work in pairs. Ideal workers most be one of each sex Male & Female.
Fire or Evacuation Procedure	Workers, Volunteers, Young People, Public, Other Groups	Worker to be familiar with procedures. Register to be taken with worker. All new members and workers and visitors to be briefed.
Safety risk for unauthorised visitors or excluded young people	Workers, Volunteers, Young People, Public, Other Groups	Workers to be clear with young people excluded from session and told not to attend the session. Access to session control by the door locking system. Register to be done for young people attending. Visitors are by arrangement and asked to sign in and out. Worker to remain with visitor at all times
People hiding and playing in unauthorised areas/room	Workers, Volunteers, Young People, Public, Other Groups	Young people are not to have access to the rooms and areas of the building which are restricted. Restricted Areas to be marked All rooms are to be lock before the session begins.
Theft of equipment	Workers, Volunteers, Young People, Public, Other Groups	All equipment to be listed on project inventory. Workers to carry out regular Checks with Inventory list and identify any missing equipment Workers to supervise and monitor all of the equipment whilst the session is in process.
Theft of Xbox Games	Workers, Volunteers, Young People, Public, Other Groups	Workers to check on list. Limited access to the games. Only one game per console to be out at any one time. Missing items to be reported immediate.
Theft of Xbox Control pads, Batteries	Workers, Volunteers, Young People, Public, Other Groups	Workers to limit no on control pads out at any one time. One pad per console unless a user requires more. Additional pads need to be logged
Conflicts with other members and staff	Workers, Volunteers, Young People, Public, Other Groups	Group to have clear boundaries and consequences. Workers to challenge young people about behaviour issues towards each other or Staff.

## RISK ASSESSMENT

Member refusing to leave session (No Risk)	Workers, Volunteers, Young People, Public, Other Groups	Worker to advise young person not to attend the next session. Workers on door at next session to be advised of member not allowed into centre.
Member refusing to leave session (Safety Risk)	Workers, Volunteers, Young People, Public, Other Groups	YP advised he needs to leave the session or the session will close due to Safety Concern. Staff to go around and lock down all areas not in use and begin to clear building.
Activity/Session clashing with a member on Curfew or ASBO	Workers, Volunteers, Young People, Public, Other Groups	Worker to advise Young person about complying with Curfew and ASBO conditions. Contact with the Youth Offending Team about possible changes or amendments to order. YP to remain with worker during the Curfew or ASBO conditions. Worker to hold Emergency Contact No for YOT and Police
Session/Activity clashing with a member on police bail	Workers, Volunteers, Young People, Public, Other Groups	Worker to Contact and discuss with the police the option of allowing YP to Participate Worker to hold Emergency Contact No for and Police officer
Barred or Excluded members	Workers, Volunteers, Young People, Public, Other Groups	Workers to have discussions about YP participating under supervision at youth sessions

### Activity / Risk Assessment Review

**I have checked and amended the risk assessment as appropriate**

<b>Signed:</b>	C.M. Cosgrove	<b>Date Reviewed:</b>	1 <sup>st</sup> Aug 2014
----------------	---------------	-----------------------	--------------------------